



INVITATION FOR BIDS

1. Bids are invited through Open National Bidding (ONB) bidding procedures for the **Provision of Cleaning Services for a period of 36 months at the Port of Walvis Bay.**
2. The bid is open to all Eligible Namibian Bidders and a margin of preference will apply as detailed in the bidding document.

Bid Reference Number	Brief Description	Pre-bid Conference	Last Day for Clarification Requests	Closing Date
NCS/ONB/NA MPORT-3596/2023	Provision of Cleaning Services for a period of 36 months at the Port of Walvis Bay	Non-Compulsory Pre-bid/ Site Visit meeting on 13/09/2023 @ 10h00 AM	25/09/2023	13/10/2023 @ 12h00 PM (Virtual Bid Opening Link will be available on website)

3. The Bid is open to all eligible Namibian entities or persons (“Bidders”) who wish to respond. Bidders may only associate with each other in the form of a joint venture or under a sub-contractual agreement to complement their respective areas of supply to enhance their capacity to carry out the supply of goods and provision of required services and so long as any association is formed or sub-contract is entered into in accordance with the bidding document associated with this IFB.
4. Interested eligible bidders are requested to visit the Namport website at <https://www.namport.com.na/Procurement/> for details of the bidding requirements. Bidders must register as suppliers, express interest in a specific bid, make a payment of the bid levy (non-refundable) **N\$300.00** and submit the proof of payment in order to be granted access to the bidding documents. The Namport Banking Details are available on the Procurement Portal on the website.
5. A Non-compulsory Pre-Bid/Site Visit meeting is scheduled for **13 September 2023 at 10h00 am. Bidders should take note that the meeting venue is at Namport, Head Office, Executive Boardroom, thereafter bidders will be directed to the site.**
6. The last day for the submission of clarification requests is: **25 September 2023.**
7. Bids must be delivered to the address below before: **13 October 2023 at 12h00 pm Local Namibian Time.** Electronic submission of bidding documents will not be accepted.
8. The address referred to above is: **The Tender Box, Namibian Ports Authority (Namport) Reception, No. 17 Rikumbi Kandanga Road.**
9. Bidders should take note that the bid opening ceremony will be conducted virtually, and the link is available on the Namport website.

All enquiries related to this bid must be directed in writing by email to the following contact details:

Tender and Contracts Administrator:

Owiike Amunkete

Tel.: +264 64 208 2217

E-Mail: o.amunkete@namport.com.na or

procurement@namport.com.na

Procurement Manager

Melani de Klerk

Tel: +264 208 2319

Email: m.deklerk@namport.com.na

