

## REQUEST FOR PROPOSAL

### BID GIPF RFP 003/2022

## ACQUISITION OF VACANT/PARTLY DEVELOPED BUSINESS ERF IN THE VICINITY OF WINDHOEK'S CBD



*To guard, and to grow.*

The Government Institutions Pension Fund (GIPF) was established on 1st October 1989, to provide retirement and other ancillary benefits to employees in the service of the Namibian Government and other member institutions. The GIPF is a defined benefit fund, and its operations are guided and subjected to the provisions of the Pension Fund Act, Act 24 of 1956, and Income Tax Act, Act 24 of 1981.

**It is the intention of the Fund to continuously improve service delivery, hence the request for proposals to obtain a business zoned property or eligible to be rezoned to business property in the vicinity of Windhoek's Central Business District for the construction of an office building.**

**Interested bidders are invited to request for the Terms of Reference via electronic mail from the below contact, following a non-refundable payment of N\$300:**

#### Commercial Enquiries:

Mr. Elton Job

#### Procurement Officer

Tel: +264 61 205 1210

E-mail: [ejob@gipf.com.na](mailto:ejob@gipf.com.na)

#### For additional information, interested bidders should send an email to:

Mrs. Sandra Simasiku-Nghituwamata

#### Officer: Property & Infrastructure Maintenance

Tel: +264 61 205 1747

E-mail: [ssimasiku@gipf.com.na](mailto:ssimasiku@gipf.com.na)

Sealed proposals citing the bid number and detailing the services to be rendered should be posted or hand delivered to:

The Chairman: Procurement Committee

#### BID GIPF RFP 003/2022: Acquisition of Vacant/Partly Developed Business Erf in the Vicinity of Windhoek's CBD

GOVERNMENT INSTITUTION PENSION FUND

#### GIPF House, Ground Floor, Reception

Corner of Dr Kenneth David Kaunda and Goethe Street

P.O. Box 23500

Windhoek, Namibia

**The closing date and time for this bid is 31 August 2022 at 12H00 p.m.**

Bid documents received after the deadline will not be considered.

## EXPRESSION OF INTEREST

### BID GIPF EOI 007/2022

## THE PROVISION OF PROPERTY VALUATION SERVICES FOR ALL GIPF COMMERCIAL PROPERTIES

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The Government Institutions Pension Fund (GIPF) hereby invites expressions of interest from suitable qualified and experience property valuers for the provision of property valuation services for all GIPF's commercial properties.

#### Scope of Work

The GIPF requires provision of property valuation services for its commercial properties in Windhoek, Swakopmund and Oshakati, respectively.

- The service provider will be expected to conduct property valuations for financial reporting purposes by adopting appropriate methods of valuation.
- The inspection and valuation reports are to be prepared in accordance with the International Valuation Standards (IVS) and include the following:
  - As Is Market value of the Property
  - Reinstatement value for Insurance Purpose
- The service provider should assume responsibility for their assessment values in the event of any dispute
- The service provider must be able to produce the valuation reports within a reasonable period of time.

#### Qualification Requirements:

- Be qualified and capable of undertaking commercial property valuation under consideration.
- Have a good understanding and knowledge of the commercial property market.
- Have relevant tertiary qualification i.e. diploma/degree in Property Valuation/Property studies from a recognized tertiary institution.
- Have a minimum of five (5) years' experience in commercial property valuation of which two (2) years of service was spent working in Namibian property market.

**Interested bidders are invited to request for the business requirements via electronic mail from the below contact:**

Mr. Elton Job

#### Procurement Officer

Tel: +264 61 205 1210

E-mail: [ejob@gipf.com.na](mailto:ejob@gipf.com.na)

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#### BID GIPF EOI 007/2022: The Provision of Property Valuation Services for all GIPF Commercial Properties

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