

REQUEST FOR PROPOSALS



First Publication Date: 12 May 2022

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DBMNE0431 - DEVELOPMENT OF A MARINE ENVIRONMENTAL STAKEHOLDER ENGAGEMENT PLAN

SCOPE OF WORK:

Debmarine Namibia is seeking an experienced consultancy service provider to develop a stakeholder engagement plan with a very specific focus on the environmental management aspects associated with marine diamond recovery operations, based on principles of transparency, inclusiveness, accountability and open communication.

The detailed scope for developing the marine environmental stakeholder engagement plan should cover the following aspects:

- Mapping and analysis of all key internal and external stakeholders both national, regional and international.
- Defining stakeholder engagement strategy and objectives.
- Developing a detailed process and clear mechanism for effective stakeholder engagement and coordination with all stakeholders.
- Developing a process or guideline that outlines how any information to stakeholders will be disclosed and how meaningful consultation and informed participation will occur.
- Mapping of appropriate engagement tools to identified stakeholders including innovative approaches to communication.
- Designing and developing a mechanism for receiving input and feedback from key stakeholders, which should be integrated into existing systems where possible.
- Developing a process through which outputs of environmental studies related to diamond recovery activities will be communicated to key stakeholders including academia and industry.
- Integration of the developed marine environmental stakeholder management plan into the broader Debmarine Namibia stakeholder engagement plan.

DOCUMENTS TO SUBMIT:

1. Company profile.
2. Years of experience in advising on stakeholder engagement and the development of stakeholder engagement plans with a focus on environmental management.
3. Highlight of at least five (5) projects where similar solutions have been developed and applied.
4. Detailed outline of proposed approach, methodology, potential solution development and likely timelines.
5. Overview of proposed team available to support the work with highlight of background, expertise and experience in communication and stakeholder engagement.
6. Proposed cost.

Registered businesses providing such services are requested to submit the required documentation with **Reference Number DBMNE0431 by 17 June 2022 at 12H00**, by electronic submission.

ELECTRONIC SUBMISSIONS:

Email Address: **Tenders@debeersgroup.com**
 Subject: **DBMNE0431 - Development of a marine environmental stakeholder engagement plan**
 File Type: **Submissions to be in PDF format**

ENQUIRIES:

The Procurement Officer
 Tel: **+264 61 297 8481**
 Email: **Tenders@debeersgroup.com**
 File Type: **Specify the Reference Number DBMNE0431**

DISCLAIMER:

Debmarine Namibia shall not be responsible for any costs incurred in the preparation and submission of a response to this proposal and furthermore reserves the right not to extend this proposal into any future tenders, negotiations and/or engagements.

Debmarine Namibia will not accept submissions rendered after the closing date and time.