

REQUEST FOR PROPOSAL GIPF RFP 006/2021

DELIVERY AND IMPLEMENTATION OF AN INTEGRATED PENSION ADMINISTRATION SYSTEM.



To guard, and to grow.

1. BACKGROUND

The Government Institutions Pension Fund (GIPF) was established in 1989, as a defined benefit pension fund. GIPF aims to be a leading and model pension fund globally, and as such requires digital transformation. This requires that GIPF streamlines its business processes and systems, including implementing innovative ways to ensure excellent service delivery to its members and annuitants. GIPF has over 100,000 members and approximately 50,000 annuitants in and out of the country.

Based on the foregoing, GIPF aims to acquire and implement a seamless, innovative, and fully integrated pension administration system. On this basis, GIPF herewith invites established entities and/or service providers with proven track record, to make proposals to GIPF for a pension administration system, that will enable the Fund to meet its goal of being a leading and model pension fund globally. The proposal must include entity profile, detailed proposed solution, proposed project management methodology, as well as key references.

2. PROPOSAL GUIDELINES AND REQUIREMENTS

Experienced service and/or solution providers that wish to participate in this invitation are invited to request for the Terms of Reference via electronic mail from the below contact, following a non-refundable payment of N\$300:

Mr E. Job
Procurement Officer
T +264-61-205-1210
E: ejob@gipf.com.na

A virtual information sharing session will be on Microsoft Teams:

Venue: Microsoft Teams – **Link can be requested via email from: ejob@gipf.com.na**
Date: Wednesday, 27 October 2021
Time: 10:00 a.m.

Kindly submit your RFP through electronic mail to the above e-mail address or it can be hand delivered in a closed envelope, addressed to:

The Chairman: Procurement Committee
BID Nr: GIPF RFP 006/2021: Delivery and Implementation of an Integrated Pension Administration System
GOVERNMENT INSTITUTIONS PENSION FUND
GIPF House, Procurement Office, 3rd Floor
Corner Dr Kenneth David Kaunda and Goethe Street
Windhoek, Namibia

Preference will be given to Namibian bidders and/or those with Namibian Partners.

The closing date and time for this RFP is 09 December 2021 at 12H00 p.m.

Proposals received after the deadline will not be considered.

Visit: www.gipf.com.na Email: info@gipf.com.na

