

TENDER



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DBMNE0404: PROVISION OF SECURITY SERVICES AT THE PORT OF WALVIS BAY

SCOPE OF WORK:

Debmarine Namibia seeks for an experienced service providers to provide security services on one of our vessels in the Port of Walvis Bay. The security services shall include (but not be limited to) the following:

1. Security surveillance guarding, assets and protection of person's services on the Company's recovery vessel, MV Grand Banks at the quayside of the Port of Walvis Bay.
2. The service provider's obligations are:
 - 2.1 Staffing/Manning on the quayside
 - Security guard house.
 - Two (2) security officers per shift, day and night.
 - 2.2 Overseeing removal of items from premises and ensure that:
 - No items are removed without a valid authorised asset removal.
 - The Senior Security officer onboard the vessel is notified about any request to remove or place items from or onto the premises.
 - 2.3 Safe and secure handling of planned maintenance orders, bins, hazardous waste, and containers received at the Company's premises.
 - Ensure that all seals on containers received at the quayside at the Port of Walvis Bay (the Company's premises) from the Company vessels via a designated supply vehicle and other supply are inspected for tampering.
 - Ensure that the seals are intact and that the seal checklist register was updated on the respective recovery vessel and compared to the receipt of actual goods and counter seals.
 - 2.4 Safe and secure handling of frozen and dry foods.
 - The service provider must ensure that all seals on frozen goods are inspected for tampering, that all seals are intact and checked against the seal checklist received from the site of origin (Walvis Bay, Lüderitz or any other site of origin).
3. Implement quayside access control management on people and equipment:
 - 3.1 Searching and verifying of people and equipment going on or off the vessel and keep record as per the security logbook.
 - 3.2 Control people movements according to Company's requirements.
 - 3.3 Compliance with all legal documents such as COVID-19 screening and asset removal.
 - 3.4 Conducting boundary patrols on quayside and observation duties.
 - 3.5 Observing movements on the opposite side of the vessel.
 - 3.6 Recordkeeping (asset removal) of equipment on board of vessel.
 - 3.7 Conducting COVID-19 screening of persons requesting access to the vessel and adhering to all COVID-19 safety protocols and procedure.
 - 3.8 Conducting visual and physical alcohol tests when required and as directed by the onboard Senior Security Officer.
4. General security and safety awareness, inspections and patrols in order to provide protection to persons and assets.

DOCUMENTS TO BE SUBMITTED:

1. Company profile
2. Organogram for the scope of work
3. Company registration documents
4. Documents substantiating and supporting the above requirements:
 - Demonstrate (5) years' experience of relevant security services considering the scope. A key criteria will be compliance and dealing with complexities in line with the requirements needed for bigger corporate clients.
 - Security officials should have good communication and writing skills – Grade 10 minimum.
 - List three (3) current clients relevant to this scope of work – describe the service provided and skills or competency required and number of resources assigned to the service provided.
 - Security training manuals.
 - Number of staff allocated to the scope of work, describing their skill, background and relevant experience and qualification for the scope of work.
 - Security services rendered in other regions in Namibia.

CLOSING DATE FOR COLLECTION OF TENDER DOCUMENTATION:

Companies interested in providing such services are requested to obtain a tender document with Reference Number DBMNE0404, Provision of Security Services at the Port of Walvis Bay by 21 May 2021 at 12:00.

Tender documents should be requested from Tenders@debmarine.com in accordance with the date and time indicated above.

ENQUIRIES:

The Procurement Officer

Tel: +264 61 297 8460

Email: Tenders@debmarine.com

Specify the Reference Number: DBMNE0404 - PROVISION OF SECURITY SERVICES AT THE PORT OF WALVIS BAY

DISCLAIMER:

Debmarine Namibia shall not be responsible for any costs incurred in the preparation and submission of a response to this tender and furthermore reserves the right not to extend this tender into any future tenders, negotiations and or engagements.

Debmarine Namibia shall not accept submissions rendered after the closing date and time.